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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

To the Mayor & Members of Longridge Town Council

You are summoned to attend the next meeting of the Town Council on

**Wednesday 13th July 2022 at 7pm.**

The meeting will be held in The Station Buildings, Berry Lane, Longridge

Town Clerk



**1. Mayor's Welcome**

**2. To Receive Apologies**

**3. Declarations of Interests**

(Written requests for disclosable pecuniary interest dispensations)

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda.](http://h)

[If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4. Councillor Code of Conduct and Meeting Etiquette**

***The Localism Act 2011***requires every council to promote and maintain high standards of conduct by members and co-opted members of the council.

Note: While the Code of Conduct sets out the minimum standards of behaviour expected, together with the guidance, it is designed to encourage councillors to model the high standards expected, to be mutually respectful even if they have personal or political differences.

**5. Public Time**

**6. Approval of Minutes**

**To resolve to approve** as a correct record the

minutes of Council Meeting dated 8th June 2022.

**7. Longridge Market – Request from Traders**

**Council to discuss** the request and supporting comments raised by market traders.

**8. Consideration of Planning & Licence Applications**

**Application Reference: 3/2022/0219**

**56A Berry Lane, Longridge, PR3 3JP**: Demolition of existing single storey rear extension (Retail Unit) at 56 Berry Lane New Two storey extension over the footprint of the existing single storey extension to be demolished, to form replacement extension to the GF retail unit, and new entrance/bathroom extension to the existing first floor flat (56A Berry Lane)

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0219>

**Application Reference: 3/2022/0526**

**ST Wilfrids RC Primary School, St Wilfrids Terrace, Longridge, PR3 3WQ:** Proposed extension to the existing school kitchen.

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0526>

**Application Reference: 3/2022/0622**

**The Old Corn Mill Warwick Street Longridge PR3 3EB**: Proposed change of use of part of the ground floor to bar and restaurant with access from Stanley Street and alterations to Stanley Street elevation.

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0622>

**Application Reference: 3/2022/0596**

**27 Humber Street, Longridge, PR3 3WD**: Variation of Condition 9 (External Lighting) of planning application 3/2019/0427. Retention of unauthorised external lighting, to be limited to max 230 lumens and restricted to building eaves overhang recessed downlights.

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0596>

**Application Reference: 3/2022/0438**

**High House Farm, Higher Road, Longridge, Lancashire PR3 2YX**: Proposed erection of front porch and covered external area to patio.

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0438>

**9. Memorial Bench**

**Council to discuss** the request for a memorial bench to be installed next to Longridge Skate Park in memory of Izaak Cowell.

**10. Service Centre Action Plan**

**Council to discuss and agree** the questions formulated by the SCAP committee for the public meeting in September 2022.

**11. Local Plan**

**Council to note** the content which has been submitted to the RVBC in relation to the Local Plan, Regulation 18 Strategic Issues Consultation.

**12. Annual Meeting of Electors**

**Council to discuss** the comments raised at the ‘Annual Meeting of the Electorate’.

**13. S106 Meeting – Bus Stops in Longridge**

**Council to note** and confirm their attendance to the online meeting scheduled for **Monday 25th July 2022 at 10am** regarding the bus stops in Longridge.

**14. Remembrance Day Parade**

**Council to discuss** the arrangements for the procession.

**15. Estates Committee**

**a) Estates Committee Chairman and Vice Chairman 2022/2023.**

**Council to note** the Chairman for the Estates Committee is Cllr. Jim Rogerson.

**Council to further note** the Vice Chairman for the Estates Committee is Cllr. Harry Gee.

**b) Picnic Benches Towneley Gardens**

**Council to note** David Fazackerly has completed the painting works.

**c) Meeting Times and Dates**

**Council to note** the Estates meeting will remain as the last Tuesday of the month at 2pm in the Station Buildings.

**d) Playground Inspection Report**

**Council to note** completion of the report and the request for remedial works.

**16. Budget Committee**

**a) Budget Committee Chairman and Vice Chairman 2022/2023.**

**Council to note** the Chairman for the Budget Committee is Cllr. David Little.

**Council to further note** the Vice Chairman for the Budget Committee is Cllr. Rose Adamson.

**b) Meeting Times and Dates**

**Council to note** the Budget meeting will remain as the first Tuesday of the month at 2pm in the Station Buildings.

**c) Longridge Community Action**

**Council to note the concessionary grant agreed for LCA.**

**d) Longridge Cricket Club**

**Council to note the agreed banner and the associated costs.**

**e) Soap Box Deby**

**Council to note the grant as agreed by the committee.**

**17. Finance**

**Council to authorise payment** of the following**:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Council to approve** | **Company** | **Amount** | **Description** |
| a. | Resolve to Pay | Rosemary Glen | £1,099.02 | Cleaning for month of June Station Buildings & Public toilets |
| b. | Resolve to Pay | Terry Lewis | £236.80 | Maintenance and upkeep of Recreational Grounds, Memorial Garden, Millennium Cross and path to the side of Station Buildings. May 2022 (Summer Salary) plus bedding plants. |
| c. | Resolve to Pay | TPCS | £46.63 | Telephone lines 13.06.2022 – 12.07.2022 |
| d. | Resolve to Pay | Viking | £59.77 | Stationary order placed by Town Clerk |
| e. | Resolve to Pay | Civic Hall | £75.00 | Room Hire for the Meeting of the Electorate |
| f. | Resolve to Pay | APS | £81.98 | A5 Contact info cards x1000 |
| g. | Resolve to Pay | Longridge Cricket Club | £600.00 | Production of banner |

**Council to authorise the following retrospective payments:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Council Approved** | **Company** | **Amount** | **Description** |
| a. | Resolve to Pay | RVBC | £149.50 | Private drain clearance, labour and Jetting charge |
| b. | Resolve to Pay | RVBC | £192.00 | Memorial bin waste collection |
| c. | Resolve to Pay | APS | £88.11 | Printing of the Electorate flyers. |
| d. | Resolve to Pay | Water Plus | £180.26 | Water and Waste bill May 2022 -June 2022 |
| e. | Resolve to Pay | Vision ICT | £78.00 | Website Domain fee |
| f. | Resolve to Pay | Yates | £264.00 | Playground Inspection |

**Council to note the following direct debits** (for information only)**:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Direct Debit Recipient** | **Amount** | **Description** |
| a. | Salary | £1,186.40 | June 2022 |
| b. | Tax / Ins | £824.63 | Quarterly Tax and Insurance |
| c. | Electric Bill | £649.64 | 18.05.2022 – 15.06.2022 |
| d. | Gas Bill | £71.41 | 21.03.2022 to 21.04.2022 |
| e. | Hygiene Bins | £61.34 | May-22 |

**18. Reports from Councillors on Issues Raised by Residents (for information only)**

**19. Items in Progress**

**20. DATE OF NEXT MEETING**

**The next Council Meeting will be held on Wednesday 10th August 2022 at 7pm.**

**By virtue of the confidential nature of the business to be transacted it is resolved that the public be excluded from the meeting.**

**21. Part 2 - Confidential Items**

**Council to discuss and note** the verbal update.